



## Job Description

<b>Job Title:</b>	<b>Case Management Advisor</b>
<b>Reports to:</b>	<b>Senior Technical Advisor, OVC</b>
<b>Program/Project:</b>	<b>USAID/ICYD</b>
<b>Location:</b>	<b>Kampala, Uganda</b>

### Background

Since 1951, World Education, Inc. (WEI) has been working to improve the lives of the poor through education and social and economic development programs. The Bantwana Initiative of World Education, Inc. is a recognized leader in delivering integrated comprehensive interventions to improve HIV outcomes and the quality of life for orphans and vulnerable children (OVC) and families affected by HIV and poverty. Rooted at the grassroots level, WEI/Bantwana builds the capacity of communities, civil society and governments to coordinate and deliver integrated comprehensive services for vulnerable children and families while strengthening structures and service delivery across the HIV continuum of care.

The USAID Integrated Child and Youth Development Activity (USAID ICYD Activity) aims to improve learning outcomes, advance HIV epidemic control in Uganda, and ensure that children and youth have the opportunity to lead resilient, healthy and productive lives. The USAID ICYD Activity will deliver critical HIV/GBV/violence prevention and response services to children and youth and their families in communities, clinics, and schools. Within USAID's Journey to Self-Reliance Framework, USAID ICYD Activity will build the operational and technical capacity of four Ugandan Primary Local Partner (PLP) organizations to become direct recipients of USG funding within two years while strengthening government capacity to deliver core services to children within an integrated referral network and case management system. WEI/Bantwana is a leader in OVC programming and organizational capacity development in high HIV prevalence countries in southern and eastern Africa.

Applicants must be based and have a valid work permit to work in Uganda. *Qualified applicants should submit their CV and supporting materials to [BantwanaICYD@ug.worlded.org](mailto:BantwanaICYD@ug.worlded.org) with the position you are applying for in the subject line.*

### Job Summary

The **Case Management Advisor** supports and manages the technical implementation of the USAID ICYD Activity case management approach across the four USAID ICYD Activity zones and 38 districts of the project. Guided by the National SOPs, the Advisor will provide technical guidance and will oversee the strengthening of an integrated HIV/GBV and child protection community-based case management system with the four Primary Local Partners (PLPs). She/he will be responsible for dissemination of case management SOPs, oversee training of government and partner staff in case management to ensure delivery of comprehensive services to OVC and AGYW. She/he will ensure the Case Management System supports the identification, enrollment, retention and provision of a continuum of health and social protection services to OVC and AGYW on the project. She/he will provide support supervision and mentorship of case management actors and program staff and ensure harmonization of the project deliverables in all result areas. S/he will liaise closely with the NCP Systems Strengthening Advisor, Institutional Development Manager, Clinical Manager, and SRGBV Advisor to ensure seamless integration across school, clinic and community platforms that are responsive to and feed into development of the national case management system. The Case Management Advisor will have the following responsibilities:

<b>Key Result Areas:</b>	<b>Specific Responsibilities and Duties:</b>
<b>Major Responsibilities</b>	<ul style="list-style-type: none"> <li>● Oversee, plan, and coordinate all case management activities under the project.</li> </ul>

	<ul style="list-style-type: none"> <li>● Provide strategic advice and technical support to key government ministries and departments, as well as project staff on case management design and implementation.</li> <li>● Oversee implementation of case management standard operating procedures, tools, job aids, guidelines, and trainings for government and project staff.</li> <li>● Oversee and coordinate all capacity building efforts on case management for government staff at national, district and TA levels as well as for CSO staff.</li> <li>● Champion strategies to strengthen bi-directional facility/community linkages towards improved OVC/AGYW continuum of care with focus on optimizing health and social services.</li> <li>● Oversee and ensure case conferencing takes place between health facility and social welfare staff to support index testing, retention on care, ART adherence and viral load suppression for children and adolescents living with HIV.</li> <li>● Provide technical assistance to PLPs strengthen identification of GBV, child protection and VAC issues and to facilitate case conferences and referrals for services.</li> <li>● Analyse and monitor trends, opportunities and challenges in the case management system and provide technical support as needed.</li> <li>● Provide quality assurance towards strengthening case management and referral coordination.</li> <li>● Generate evidence on the case management system by spearheading the data analysis and documentation of the system, as well as draft policy briefs for the government's consideration.</li> <li>● Work closely with project staff to identify innovations, promising practises and strategic opportunities for enhancing case management activities.</li> <li>● Support and monitor partners and consultants on deliverable-based contracts.</li> <li>● Liaise with the M&amp;E team in tracking and reporting related targets.</li> <li>● Compile quarterly and annual progress reports.</li> </ul>
<p><b>Job Specifications</b></p>	<ul style="list-style-type: none"> <li>● Advanced degree Social Work or any Social Sciences with similar qualifications.</li> <li>● At least five years' experience working on a large project and experience with USAID funded programs/projects necessary.</li> <li>● Demonstrated ability in designing, coordinating and implementing OVC/Youth HIV programs and PEPFAR supported activities within an integrated referral network and case management system.</li> <li>● Proven experience in the design, implementation, and management of case management programs in Uganda.</li> <li>● Experience with implementing OVC interventions and programing, case management direct service to OVC households and knowledge of HIV/AIDS service delivery among positive caregivers and children.</li> <li>● Ability to work with multi-sectoral agencies, such as community social services, schools, health facilities, and OVC service providers, preferably including experience in leading coordination efforts.</li> </ul>



	<ul style="list-style-type: none"><li>● Knowledge of capacity building initiatives, including mentorship, and coaching of the case management workforce.</li><li>● Excellent interpersonal and communication skills.</li><li>● Ability to work independently, take initiatives and leadership</li><li>● Proven ability to develop and maintain partnerships with government stakeholders.</li><li>● Experience managing teams and building partnerships in complex situations</li><li>● Proven leadership qualities, depth and breadth of technical expertise and experience, and strong interpersonal skills.</li><li>● Ability to represent the organization at different levels.</li></ul>
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